



# GUSHKARA MAHAVIDYALAYA INTERNAL QUALITY ASSURANCE CELL

Estd.: 12.12.2007

P.O.: Gushkara, Dist.: Burdwan, Pin - 713128 (W.B.)



Date ..... 3/7/18

The first meeting of the I Q A C 2018-19 will be held on 30<sup>th</sup> Jan 2018 to consider the following Agenda. All members are requested to attend the same.

## Agenda:

1. Formation of new I Q A C 2018-19
2. CAS of four teachers – M.Bhattacharya, P.Giri, k.C.Saha, S. Rajguru
3. RUSA Work
4. NCC Programmes
5. 2nd SEM final examination
6. Misc.

Principal

Gushkara Mahavidyalaya

Principal

Gushkara Mahavidyalaya

coordinator

IQAC Co-ordinator  
IQAC

## MEMBERS :

1. Dr. S K Pan
2. T N Datta
3. Dr. S Mondal
4. S Begum
5. Dr. B N Sarkar
6. A Haque
7. Dr. B Mitra
8. S Chanda
9. R Paul
10. A K Bhagat
11. Prof M K Mukhopadhyay
12. A Baksi
13. B N Adhikari
14. Student

## Resolution of IQAC Meeting dated 30.07.2018

A meeting of the IQAC of the college has been held on 30.07.2018 under the Chairmanship of the Principal, Dr. Swapan Kumar Pan.

1. It is resolved to form a new IQAC of the inclusion of the following members:

1. Chairman, Dr. Swapan Kumar Pan
2. Dr. Biswajit Mitra,
3. Dr. S. Mondal,
4. Dr. Bhola Nath Sarkar,
5. Prof. A Haque,
6. Sumantra Chanda,
7. R Paul,
8. A Bhagat,
9. Dr. Sabina Begum,
10. Dr. Mrinal Kanti Chattopadhyay,
11. One student,
12. Mr A Bakshi,
13. Mr. B N Adhikari,
14. Prof T N Datta.

It is to be noted that these names have been proposed in the GB, Gushkara Mahavidyalaya meetings.

2. It is noted that CAS of following 4 teachers have been due:

- |                                  |                                    |
|----------------------------------|------------------------------------|
| Prof. Madhumita Bhattacharya, -- | Physics, from AP 3 to Asst Prof -4 |
| Prof K C Saha, --                | Physics, from AP 1 to AP 2         |
| Prof. P. Giri --                 | Chemistry, from AP 1 to AP 3       |
| Prof. S. Rajguru --              | History, from Lecturer to AP 1     |

Prof T N Datta, Coordinator, IQAC 2018-19 is empowered to do the needful in this regard.

3. RUSA 2.0 work is going on smoothly. Prof S Chanda, RUSA Coordinator has been included in this newly formed IQAC. He is being required to carry on the RUSA 2.0 activities smoothly.

4. CBCS 2<sup>nd</sup> Sem final examination will be held in this month. It is decided that normal classes of other courses will go on as usual without hampering the examination process.

5. NCC wing of Gushkara Mahavidyalaya will observe the following programmes as decided below:

- a. 18<sup>th</sup> July, - Tree plantation
- b. 15<sup>th</sup> Aug – Independence Day
- c. 1<sup>st</sup> Oct – Publicity and Rally for Safe drive, save life,
- d. 26.01.19 - Republic Day Celebration

6. Gushkara Mahavidyalaya have been selected as nodal college for celebration of Samapti Saptaha of Swami Vivkenanda`s Speech at Chicago 100n years week. It is resolved to celebrate the occasion in a grand manner. The meeting ends with thanks to the chair.

### Action take report of the Resolutions taken in the meeting dated 19.03.2018

1. DPR along with duty vetted plans and estimated was sent to RUSA for Rs. 2 crore pending.



*Swapan Kumar Pan*  
Principal  
Gushkara Mahavidyalaya  
**Principal**  
Gushkara Mahavidyalaya



# GUSHKARA MAHAVIDYALAYA INTERNAL QUALITY ASSURANCE CELL.

Estd.: 12.12.2007

P.O.: Gushkara, Dist.: Burdwan, Pin - 713128 (W.B.)



Date ..... 24/11/18 .....

The Second meeting of the I Q A C 2018-19 will be held on 27/11/2018 in the principal's room to consider the following Agenda. All members are requested to attend the same.

Agenda:

1. CAS of seven teachers including one librarian of college
2. N I T for 62.5 DG Set under RUSA 2.0 Work
3. Annual Cultural Programme
4. Misc.

Principal

Gushkara Mahavidyalaya

Principal  
Gushkara Mahavidyalaya

Coordinator

I Q A C Co-ordinator

I Q A C

Gushkara Mahavidyalaya  
Gushkara Burdwan

MEMBERS :

1. Dr. S K Pan
2. T N Datta
3. Dr. S Mondal
4. S Begum
5. Dr. B N Sarkar
6. A Haque
7. Dr. B Mitra
8. S Chanda
9. R Paul
10. A K Bhagat
11. Principal M K Mukhopadhyay
12. A Baksi
13. B N Adhikari
14. Student

## Resolution of IQAC Meeting dated 27.11.2018

A meeting of the IQAC of the college has been held on 27.11.2018 under the Chairmanship of the Principal, Dr. Swapan Kumar Pan.

1. As per WB Govt. order regarding promotion of teachers of colleges to higher grade, papers of such teachers must be scrutinized by the coordinator, IQAC. CAS of seven teachers of Gushkara Mahavidyalaya including one librarian is pending. Details are noted below:

Name of teachers	Dept.	Promotion	
		From	TO
Sumantra Chanda	History	AP -1	AP- 2
MM Mondal	Sanskrit	AP-2	AP – 3
B N Sarkar	Chemistry	AP- 3	Associate Prof (4)
M Roy	Bengali	AP- 3	Associate Prof (4)
R Paul	Botany	AP – 1	AP – 2
P Dutta	Economics	AP- 1	AP – 2
D Roy	Library	Asst Library	Asst Library
	Promotion	Grade – 1	Grade – 2

Resolved that papers of these seven incumbents will be thoroughly checked by coordinator, IQAC and then cases will be forwarded for promotion to the respective grade.

2. Noted that notice invited tenders (NIT) have already been issued on 16.11.2018 for one 62.5 KVA DG SET included in RUSA 2.0 DPR. RUSA 2.0 coordinator Prof. S Chanda is requested to expatiate pending RUSA work so that utilization of 2 crore be made possible within stipulated time.
3. Resolved that annual cultural competition of Mahavidyalaya students must be completed within December of 2018.

### Action taken report of resolutions dated 30.07.2018

1. CAS for 4 teachers held on 25.01.18.
2. As directed in the IQAC meeting 10.08.2018 NCC of Gushkara Mahavidyalaya executed all the 4 programmes in time.
3. Celebration of Sampriya Saptaha of Swami Vivekananda's great Speech in Chicago 100 years back was done in a grand manner by organizing seminars. Speakers from Jadavpur University and Viswa Bharati University graced the occasion.



*Swapan Kumar Pan*  
Principal  
Gushkara Mahavidyalaya  
**Principal**  
Gushkara Mahavidyalaya



# GUSHKARA MAHAVIDYALAYA

## INTERNAL QUALITY ASSURANCE CELL

Estd.: 12.12.2007

P.O.: Gushkara, Dist.: Burdwan, Pin - 713128 (W.B.)



Date ..... 1/2/19 .....

The next meeting of the I Q A C 2018-19 will be held on 12/02/2019 in the I Q A C room (Room No 13 A) at 12 noon to consider the following Agenda. All members are requested to attend the same.

### Agenda:

1. Review of RUSA 2.0 Work
2. Ensuing NCC Programmes
3. To discuss the opening of NSOU in Gushkara Mahavidyalaya
4. College NSS Programmes
5. Misc.

Principal

Gushkara Mahavidyalaya

*S. Pan*  
01/2/19  
Principal  
Gushkara Mahavidyalaya

Coordinator

*S. Pan*  
1/2/19  
IQAC  
Co-ordinator  
IQAC  
Gushkara Mahavidyalaya  
Gushkara Burdwan

1. Dr. S K Pan
2. T N Datta
3. Dr. S Mondal
4. S Begum
5. Dr. B N Sarkar
6. A Haque
7. Dr. B Mitra
8. S Chanda
9. R Paul
10. A K Bhagat
11. Principal M K Mukhopadhyay
12. A Baksi
13. B N Adhikari
14. Student



## **Resolution of IQAC Meeting dated 12.02.2019**

A meeting of the IQAC of the college has been held on **12.02.2019** under the Chairmanship of the Principal, Dr. Swapan Kumar Pan.

1. Resolutions taken on the meeting dated 27.01.18 read and continued.
2. RUSA 2.0 work going on in the Mahavidyalaya reviewed in the meeting important events relating to RUSA 2.0 work noted in the meeting as follows. Submission of DPR with justification as a part of application for RUSA 2.0 grant dated 11.05.18.
3. Approval of RUSA 2.0 grant in the meeting of project approval board RUSA – 25.05.18
4. Resubmission of DPR post-approval – 11.06.18.
5. NIT notice inviting tender for 62.5 KVA DG SET 16.11.18.
6. Resolved to implement the RUSA work as soon as possible.
  - a. NIT (notice inviting tender) for installation of 10 KW roof top solar power plant and AOC (Award of Contract) for the name.
  - b. NIT for new construction of new academic building and LOI (letter of intent) for construction of the building (G+2).

### **Action report taken in the meeting held on 27.11.2018**

1. CAS papers of Sumantra Chanda, MM Mondal, B N Sarkar, M Roy, R Paul, P Dutta, D Roy are checked and verified by the coordinator, IQAC and sent to DPI for further process.
2. RUSA 2.0 building is in progress.
3. Resolved that annual cultural competition of Mahavidyalaya was held.



*Swapan Kumar Pan*  
Principal  
Gushkara Mahavidyalaya  
**Principal**  
**Gushkara Mahavidyalaya**



# GUSHKARA MAHAVIDYALAYA INTERNAL QUALITY ASSURANCE CELL

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Date .....31.5.19.....

The 4th meeting of the I Q A C 2018-19 will be held on 06/05/2019 in the Principal's Chamber at 12 noon to consider the following Agenda. All members are requested kindly to attend the same.

#### Agenda:

- 1 Review of RUSA 2.0 Work for installation of 10 KW Rooftop Solar Power plant
- 2 MOU for opening N S O U
3. Observance of International Yoga Day on 21/ 06/2019
4. MISC.

Principal

Gushkara Mahavidyalaya

*S. Pan*  
07/5/19  
Principal  
Gushkara Mahavidyalaya

Coordinator

*S. Pan*  
31/5/19  
Co-ordinator  
IQAC  
Gushkara Mahavidyalaya  
Gushkara Burdwan

#### MEMBERS :

1. Dr. S K Pan
2. T N Datta
3. Dr. S Mondal
4. S Begum
5. Dr. B N Sarkar
6. A Haque
7. Dr. B Mitra
8. S Chanda
9. R Paul
10. A K Bhagat
11. Principal M K Mukhopadhyay
12. A Baksi
13. B N Adhikari
14. Student

## Resolution of IQAC Meeting dated 03.05.2019

A meeting of the IQAC of the college has been held on **03.05.2019** under the Chairmanship of the Principal, Dr. Swapan Kumar Pan.

1. The progress of ongoing RUSA 2.0 work reviewed in the meeting. Resolved that after getting LOI (Letter of intent) construction of New Academic Building (G+2) should start as early as possible so that MA in Bengali and other departments may be shifted to the new building. The building is going to be constructed with an outlay of 1 crore as per DPR. Again 2<sup>nd</sup> installment of RUSA 2.0 fund will be available only after the submission of UC of 1<sup>st</sup> installment to the sum of 1 crore. So construction and sending of UC is mandatory within two specified time span to receive 2<sup>nd</sup> installment of fund. NIT and AOC for other RUSA 2.0 item like acquiring books for academic departments, lab equipments for lab based subjects and acquiring of Electronic items like computers, projectors etc as contained in the DPR should be initiated soon.
2. Resolved to open admission in the courses in NSOU in the campus as soon as possible.
3. Resolved to observe international Yoga Divas on 21.06.2019.
4. Also resolved that regular classes will be held in the Mahavidyalaya even during the admission and examination time to cope with requirements of CBCS syllabus.

## Action taken of resolutions adapted on the IQAC Meeting dated 12.02.19

1. NIT for installation of 10 KV rooftop solar power plant made on 01.03.2019 (RUSA project).
2. NIT FOR CONSTRUCTION OF New Academic Building (G+2) done on 01.03.2019
3. Application for granting permission to open NSOU in the college campus made on 18.03.2018.



*Swapan Kumar Pan*  
Principal  
Gushkara Mahavidyalaya  
**Principal**  
Gushkara Mahavidyalaya





# GUSHKARA MAHAVIDYALAYA INTERNAL QUALITY ASSURANCE CELL



Estd.: 12.12.2007

P.O.: Gushkara, Dist.: Burdwan, Pin - 713128 (W.B.)

Date .....3.9.19.....

The 1st meeting of the IQAC 2019-20 will be held on 04/09/2019 in the Principal's Chamber at 12 noon to consider the following Agenda. All members are requested kindly to attend the meeting.

**Agenda:**

1. Review of RUSA 2.0 Work
2. Opening of admission in N S O U within second week of November
3. Observance of bicentenary birth celebration of Pundit Ishwar Chandra Vidyasagar
4. N I R F
5. Academic Calendar
6. MISC

Principal

Gushkara Mahavidyalaya

*[Handwritten Signature]*  
Principal  
Gushkara Mahavidyalaya

Coordinator

*[Handwritten Signature]*  
IQAC  
Co-ordinator  
IQAC  
Gushkara Mahavidyalaya  
Gushkara Burdwan

**Members:**

1. Principal Dr. S K.Pan
2. Prof. T Datta
3. Dr. B. Mitra
4. Dr. S Mondal
5. Dr. B.N. Sarkar
6. Prof. A. Haque
7. Prof. S. Begum
8. Prof. R Paul
9. Sumantra Chanda
10. Prof. A.Bhagat
11. Pro.f M.K Chattopadhyay
12. Mr A Baksi
13. Mr B Adhikari
14. Student.

## Resolution of IQAC Meeting dated 06.09.2019

A meeting of the IQAC of the college has been held on 06.09.2019 under the Chairmanship of the Principal, Dr. Swapan Kumar Pan and the following agendas have been resolved.

1. It is noted with pleasure that we have been given permission to offer NSOU in the college campus from the Academic session 2019-2020. MOU for the same came into effect on 31.05.2019. Prof. S. Roy, in-charge of NSOU in the campus is directed to start classes on BDP (UG) courses as soon as possible. Two non-teaching staff of the college will help Prof. S. Roy. The classes will be taken on Sunday and another day as is suitable. Resolved that steps should be taken so that regular classes in the college do not hamper.
2. RUSA 2.0 work is going on in full swing under the able leadership of Principal, Dr. S K Pan and Co-ordinator, Prof Sumantra Chanda, Dept. of History. It is noted that a lot of work already has been done. Prof. S Chanda is being assisted well by Mr. Brojen Adhikari, the office staff and other teaching, non-teaching members of RUSA Implementation Committee and outside technical persons. It is hoped that we will be able to complete the RUSA 2.0 project in time to boost the overall infrastructure facility of Gushkara Mahavidyalaya.
3. Resolved to prepare Academic Calendar of the college for the academic session 2019-2020 after constituting the amended calendar of The University of Burdwan.
4. The college should prepare itself for the ranking in NIRF (National Institutional Ranking Framework) 2019.
5. Resolved that Annual Cultural Competition of Student Union must be completed within the 1<sup>st</sup> week of December so that holding of regular classes and university examination and internal examination of Mahavidyalaya are not hampered.
6. Gushkara Mahavidyalaya have been selected to organize Bicentenary Birth Celebration of Pundit Iswar Chandra Vidyasagar as the nodal college under the University of Burdwan. Resolved that seminar on Women Education, Child marriage etc. will be held along with other functions.



  
Principal  
Gushkara Mahavidyalaya  
**Gushkara Mahavidyalaya**

## Compliance to the Decisions taken on the Meeting dated 06.05.2019

1. Construction of New Academic Building started,
2. The following RUSA work was initiated between 06.05.19 and 06.09.19  
LOI construction of New Academic Building – 03.06.19  
Work order for construction of NAB – 19.06.19  
AOC for installation of 10KW roof top solar power plant – 01.06.19  
Advertisement-cum NIT for Books for Library –Academic – 15.06.19  
NIT for Lab Equipments – 04.06.19  
AOC for Lab -- 01.07.19  
AOC for Books – 03.07.19  
NIT for Electronics items – 09.07.19  
AOC for -- -- 22.08.19
3. Admission opened in BDP (UG) courses of NSOU w.e.f. 11.06.19 and admission opened in PG Courses w.e.f. 09.08.19
4. International Yoga Divas was observed in the Mahavidyalaya on 21.06.19
5. To cope with the requirement of CBCS syllabus spl routine was introduced during Examinations held in the Mahavidyalaya.



*S. Pan*  
Principal

Gushkara Mahavidyalaya  
**Gushkara Mahavidyalaya**



# GUSHKARA MAHAVIDYALAYA

## INTERNAL QUALITY ASSURANCE CELL.

Estd.: 12.12.2007

P.O.: Gushkara, Dist.: Burdwan, Pin - 713128 (W.B.)



17.12.2019

Date .....

### NOTICE

The Second Meeting of the IQAC <sup>2019-20</sup> will be held on the 21.12.2019 at 1:30 pm in the Principal's Chamber to discuss the following agenda. Members and invitees are kindly requested to attend the same.

*[Signature]*  
Principal  
Gushkara Mahavidyalaya

*[Signature]*  
Co-ordinator  
IQAC, Gushkara Mahavidyalaya

*[Signature]*  
Co-ordinator  
IQAC  
Gushkara Mahavidyalaya

#### Agenda:

1. To discuss issues regarding the development and application of quality benchmarks including:
  - a. Distribution of classes as per the number of lectures allotted in the syllabus and periodical review of the same.
  - b. Adoption of required knowledge and technology for participatory teaching-learning process.
  - c. Development and maintenance of institutional database
2. Developing mechanism for regular feedback response from stakeholders especially students
3. Arrangements to be made and provisions for interdepartmental classes in the Central Routine
4. Arrangements for remedial, value-based and counselling classes in the routine
5. Documentation of all activities and programmes in and outside the college.
6. Holding of seminars.
7. Other routine administrative matters like:
  - a. Staying in the college as per regulation.
  - b. Posting and regulation of leave as per proper documents
  - c. Adjustment of advance taken in time.
8. Misc. (Green Audit Committee formation)

#### Members:

1. Dr. S. K. Pan *[Signature]* 19/12/19
2. T. N. Datta *[Signature]*
3. Dr. S. Mondal *[Signature]*
4. S. Begum *[Signature]*
5. Dr. B. N. Sarkar *[Signature]*
6. A. Haque *[Signature]*
7. Dr. B. Mitra *[Signature]*
8. S. Chanda *[Signature]*
9. R. Paul *[Signature]*
10. A. K. Bhagat *[Signature]*
11. Prof. M. K. Chattopadhyay
12. A. Baksi *[Signature]*
13. B. N. Adhikari
14. Student

#### Invitees:

1. Dr. M. Roy Sar *[Signature]*
2. Dr. T. Neogi *[Signature]*
3. Dr. S. Rajguru *[Signature]* 19.12.19
4. Dr. K. Saha *[Signature]*
5. Dr. M. Bhattacharya *[Signature]*
6. M. Biswas *[Signature]* 19.12.19
7. Dr. M. Mondal *[Signature]*
8. Dr. P. Dutta *[Signature]* 21/12/19 19.12.19
9. M.M. Mondal *[Signature]*
10. Dr. S. Roy (2) *[Signature]* 21.12.19
11. D. Ray *[Signature]* 21.12.19

*[Signature]* 13/12/19



## MEETING DATED 21.12.2019

### Minutes:


1. The Principal introduces the concept of IQAC and the links between the AQAR, AISHE and the NAAC. Stresses on the necessity to prepare for conducting the 3<sup>rd</sup> cycle of the NAAC under the general supervision of the IQAC.
2. The Coordinator, for the benefit of the newer members, talks about IQAC's history in the College.
3. The Coordinator talks about the non-submission of AQARs from 2016-17 onwards due to reticence of faculty members to part with data of their activities. And, stresses on the necessity of submitting the same in the new format (as provided for by the new guidelines) for conducting the 3<sup>rd</sup> cycle of NAAC.
4. Necessity of teamwork to maintain the College's grade in the 3<sup>rd</sup> cycle of NAAC stressed on by both the Principal and the Coordinator.
5. Suggestions were invited from both the members and the invitees.

### Resolution:

- a. *in re* item 1a of the Agenda it was resolved to distribute the number of classes mandated for each course following the University of Burdwan syllabi and the periodic review of the same.
- b. (i) *in re* item 1b of the Agenda it was resolved that one-third of each lecture was to be allotted for encouraging the students to air their opinion regarding the topic discussed in the class.  
(ii) At least one-fourth of the lectures are to be conducted using projectors and a proper log book to be kept showing the utilization of the equipments required for the same.
- c. *in re* item 1c of the agenda it was resolved to contact the service provider of CAMS to communicate the need to redesign the office administration and maintenance software so that it could generate data in the format required for fulfilling our requirements with respect to the AQAR and NAAC (3<sup>rd</sup> cycle).
- d. (i) *in re* item 2 of the agenda it was resolved to get feedback from the students at regular intervals. For the first semester students it was to be taken twice, once at the time of admission (to gauge their aspirations in life and demands from the college) and once during the semester. For students of the other semesters it was to be taken once during their respective semesters.  
(ii) Dr Biswajit Mitra and Prof. Ranjan Paul were entrusted with the task of developing a feedback format for students' feedback with the requirements of NAAC and AQAR in mind.
- e. *In re* item 3 of the Agenda it was resolved that faculty members are to be encouraged to take interdepartmental classes, provisions for facilitation of which are to be discussed in the Teachers' Council and the Routine Sub-committee.
- f. *In re* item 4 of the Agenda it was resolved that provisions for conducting Remedial Classes are to be made. Moreover a Career Counselling Cell is to be formed to help outgoing students choose their calling in life.
- g. *In re* item 5 of the Agenda it was resolved that faculty members are to submit data regarding their attendance in seminars, workshops etc., and publications in journals, books etc. or any other activity relevant to career advancement from 2016-17 onwards to Prof. T. N. Datta by 15<sup>th</sup> of January, 2020.
- h. *In re* item 6 of the Agenda it was resolved that proposals for seminars are to be submitted to the IQAC which will send its recommendations to the Governing Body for its approval.
- i. (i) *in re* item 7a of the Agenda it was resolved that all Staff members (both Teaching and Non-Teaching) are to strictly follow the working hours of the College i.e. 10:00 am to 05:00 pm.  
(ii) *in re* item 7b of the Agenda it was resolved that posting of leaves and on duties of Staff members of the College is to be done regularly and without any delay.  
(iii) *in re* item 7c of the Agenda it was resolved that any and all advance taken by the Staff members of the College are to be adjusted within due time.

  
Chairman

IQAC, Gushkara Mahavidyalaya

  
Coordinator

IQAC, Gushkara Mahavidyalaya

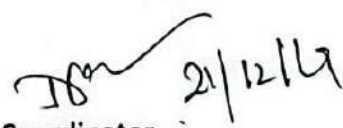


### Compliance of Decisions Taken in IQAC Meeting dated 06.09.2019

1. Classes of Bachelor's Degree Programme (BDP) of the Netaji Subhash Open University (NSOU) started on 06.09.19
2. RUSA 2.0 activities during the period 07.09.2019 to 21.12.19 was as follows:
  - a. Payment to the tune of Rs 53,94,947/- was made to the vendors who supplied various items and/or rendered services under RUSA 2.0.
  - b. A Utilization Certificate was issued on 14.11.19 in the standard GFR-12C format for an amount of Rs 78,63,807/- and submitted to the appropriate authority.
3. The Academic Calendar for the session 2019-2020 was finalized and uploaded to the College website on 06.12.2019
4. Institutional data for NIRF 2020 was prepared and submitted on 06.12.19.
5. Annual Cultural Competition was held on 03.12.19 and 04.12.19.
6. A seminar on the contribution of Pandit Ishwar Chandra Vidyasagar on 'Women's Education, Empowerment and Widow Marriage' was held on 26.09.19.

  
Chairman

IQAC, Gushkara Mahavidyalaya

  
Coordinator

IQAC, Gushkara Mahavidyalaya

**INTERNAL QUALITY ASSURANCE CELL**  
**GUSHKARA MAHAVIDYALAYA**  
P.O. Guskara, Dist. Purba Bardhaman

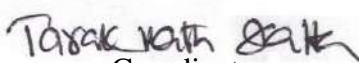
Date: 02.01.2020

**Notice**

A meeting of the IQAC of the college will be held on 07.01.2020 and the following agenda will be discussed.

**Agenda:**

1. Formation of Green Audit Committee
2. Misc.

  
Coordinator  
Co-ordinator  
IQAC  
Gushkara Mahavidyalaya  
Gushkara, Purba Bardhaman



  
Principal  
Gushkara Mahavidyalaya  
Gushkara Mahavidyalaya

**Members Present:**

1. Dr. Swapan Kumar Pan
2. Prof. Taraknatha Datta
3. Dr. Sabina Begum
4. Dr. Bhola Nath Sarkar
5. Dr. Madhumita Bhattacharya
6. Dr. Biswajit Mitra
7. Mr. Sumantra Chandra
8. Prof. Ranjan Paul
9. Prof Ankit Kumar Bhagat
10. Dr. Papita Dutta
11. Dr. Sukhendu Roy
12. Sri. Dipankar Mondal
13. Sri. Brojendranath Adhikari
14. Sri. Udy Choudhuri
15. Sri Dr. Mrinal kanti Chottopadhyay (Alumni)
16. Smt. Sayantani Banerjee (Alumni)

### **Resolution of IQAC Meeting dated 07.01.2020**

A meeting of the IQAC of the college has been held on 07.01.2020 under the Chairmanship of the Principal, Dr. Swapan Kumar Pan.

1. IQAC, Gushkara Mahavidyalaya instructed CEE (Club of Ecology and Environment which was formed on 12.09.2014) to form a Green Audit Committee within 07.03.2020.
2. Resolved that internal examinations of odd semesters will be completed within 31.01.2020

### **Compliance to the Decisions taken on the Meeting dated 21.12.2019**

1. Dr Biswajit Mitra and Prof. Ranjan Paul started taking feedback from students at the time of issuing mark-sheets of examination in proper designed form.
2. Second and fourth semester classes started on 4<sup>th</sup> Feb, 2020. 6th Semester classes started w.e.f. 29/7/20. The New routine distribution of classes was made strictly as per number of lectures allotted in the syllabus. Also the interdepartmental classes are arranged in the new routine.
3. Steps have been taken for documentation of college programmes and activities.



*Swapan*  
Principal

**Principal**  
Gushkara Mahavidyalaya  
Gushkara Mahavidyalaya



# GUSHKARA MAHAVIDYALAYA INTERNAL QUALITY ASSURANCE CELL

Estd.: 12.12.2007

P.O.: Gushkara, Dist.: Burdwan, Pin - 713128 (W.B.)



Date .....

## NOTICE

Dated : 02/03/ 2020

The third meeting of the I Q A C 2019-20 will be held on 07/03/ 2020 at 2 pm in the principal's chamber to consider the following agenda:




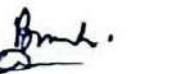
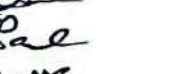

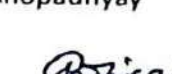

1. C A S of three teachers: a) Prof S.Chanda, dept of English b) Prof Ainul Haque, dept of pol science c) Prof S .k. Sarkar, dept of pol science.
2. R U S A 2.0 projects
3. Misc.

All members of the committee are kindly requested to make it convenient to attend the same

  
Principal

  
Co-ordinator

### MEMBERS :

- ✓ 1. Dr. S K Pan 
- ✓ 2. T N Datta 
- ✓ 3. Dr. S Mondal 
- ✓ 4. S Begum
- ✓ 5. Dr. B N Sarkar
- ✓ 6. A Haque
- ✓ 7. Dr. B Mitra 
- ✓ 8. S Chanda 
- ✓ 9. R Paul 
- ✓ 10. A K Bhagat 
11. Prof M K Mukhopadhyay
- ✓ 12. A Baksi
- ✓ 13. B N Adhikari 
14. Student

## Minutes:

### The Meeting regarding started with Principal Dr. S K Pan on the Chair.

1. Dr. S K Pan, Principal and Chairman, IQAC informed that three teachers have applied for CAS which is pending for a long time.
2. The Coordinator, IQAC Taranknath Datta spoke about the ongoing RUSA 2.0 projects in the Mahavidyalaya.
3. Both the Principal and Coordinator, IQAC talk about the 3<sup>rd</sup> cycle of NAAC in the college.
4. Suggestions regarding various development works to be undertaken in the college were invited from the members.

### Resolution of IQAC Meeting dated 07.03.2020

A meeting of the IQAC of the college has been held on **07.03.2020** under the Chairmanship of the Principal, Dr. Swapan Kumar Pan and the following agendas have been resolved.

1. CAS of three teachers – Ainul Haque, Dept. of Polsc. From stage 3 to stage 4 (Associate Prof.), with effect from 28/7/19, SK Sarkar, dept. of Polsc. From stage 2 to stage 3, and Dr. Sukalyan Chanda from stage 1 to stage 2 are due. Resolved that Prof. TN Datta, Coordinator, IQAC will communicate with IC, the University of Burdwan for getting the names of subject experts on the selection / screening committee. Noted that Education Dept., Govt. of West Bengal has already selected and sent the name of Govt. nominee on the Selection/Screening committee.
2. Resolved that necessary steps will be taken so that RUSA 2.0 works may be completed within the stipulated time. It is to be noted that ground floor roof work of the RUSA 2.0 building was done on 22-11-2019. RUSA Project Monitoring Unit (RUSH PMU) of the Mahavidyalaya discussed the matter in detail on its meeting dated 04.01. 20 and 10/01/2000.
3. Misc.
  - a. State eligibility test for recruiting college teachers are held in the Mahavidyalaya on 19/01/20 under the overall guidance of IQAC. Taranknath Datta, Coordinator, IQAC was also the in charge of college venue. Resolved that Prof Datta will send the audited accounts of holding of the examination in the Mahavidyalaya as soon as possible to the appropriate authority as directed.
  - b. There in an outbreak of Corona virus in various parts of India including west Bengal. It in resolved that a seminar on Corona virus will be held in the college as soon as possible. Also resolved that as a precautionary measure and a guard against the virus Biometric attendance system of the employees in the Mahavidyalaya for the time being will be suspended

  
Principal  
Gushkara Mahavidyalaya  
**Principal**  
Gushkara Mahavidyalaya



  
Coordinator  
Co-ordinator  
IQAC  
Gushkara Mahavidyalaya  
Gushkara, Purba Bardhaman



### **Compliance to the Decisions taken on the Meeting dated 07.01.2020**

1. Formation of Green Audit Committee has been done. The committee is comprised of two conveners and members listed below:
  - a. Dr Sunanda Mondal and Dr. K Saha as conveners,
  - b. Dr. B N Sarkar, Asst Prof of Chemistry, Dr. B Mitra, Asst Prof of Geography, Mr R Paul, Assist Prof of Botany, Dr. S Roy, Assist Prof of Zoology, Dr P Roy, Assist Prof of Chemistry, Smt. Poulomi Roy, SACT, Zoology,
2. Internal examinations were held in all the departments.



  
Principal  
Gushkara Mahavidyalaya  
**Principal**  
**Gushkara Mahavidyalaya**

**INTERNAL QUALITY ASSURANCE CELL  
GUSHKARA MAHAVIDYALAYA**

P.O. Gushkara, Dist. Purba Bardhaman

**Date: 25.10.2020**

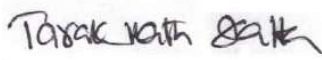
**Notice**

**IQAC Meeting (Virtual) of IQAC 2020-2021.**

A meeting of the IQAC of the college will be held on 02.11.2020 on Google platform (Google Meet) and the following agenda will be discussed. All members are requested to attend the same.

  
**Principal**  
Gushkara Mahavidyalaya  
Gushkara Mahavidyalaya



  
**Co-ordinator, IQAC**  
Gushkara Mahavidyalaya  
Co-ordinator  
IQAC  
Gushkara Mahavidyalaya  
Gushkara, Purba Bardhaman

**Agenda:**

1. Online Class
2. Online Examination
3. Webinar conduction
4. RUSA – 2 project

**Members Present:**


1. Dr. Swapan Kumar Pan
2. Prof. Taraknatha Datta, Cooridnator of IQAC
3. Dr. Sunanda Mondal,
4. Dr. Sabina Begum
5. Dr. Bhol Nath Sarkar
6. Prof. Ainul Haque,
7. Dr. Biswajit Mitra
8. Mr. Sumantra Chandra
9. Prof. Ranjan Paul
10. Prof Ankit Kumar Bhagat
11. Sri. Brojendranath Adhikari
12. Sri. Amitava Baksi,
13. Dr. Mrinalkanti Chattopadhyay (Alumni)
14. Student

## Resolutions of the IQAC meeting dated 02.11.2020:

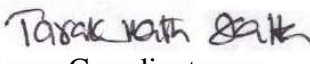
1. It is resolved that online class will be held on Google Meet. Most of the members suggested for using Google meet as it is very user-friendly. It is also suggested that teachers will keep record of class they take for future reference and counting attendance of students. As suggested by BU our parent university all teachers are requested to upload class notes and other teaching materials to the student group created for conducting class. It is also resolved that suitable online routine will be prepared and students will attend the class on the basis of the routine circulated.
2. Following the direction of UGC and the State Govt. from time to time it is resolved that henceforth online examination will be held and students will be allowed to sit for the examinations from home. But the students will be given the option of uploading answer scripts online or they may submit their answer scripts offline, coming physically to the college strictly maintaining time factor and Covid appropriate protocol. Resolved that blended mode of examinations as suggested by the appropriate authority also be followed.
3. Since it is not possible to conduct regular seminars at present it is resolved that departments will conduct local/national/international webinars. Students will be encouraged to participate in these online seminars.
4. Resolved that strictly maintaining Covid protocol RUSA – 2 project work will be continued as far as practical.

## Action taken report of the meeting dated 07.03.2020

1. Name of experts of three teachers whose CAS was due received from the university of Burdwan.
2. Regarding RUSA 2.0 project a meeting of RUSA-PNU was held on 07.10.2020 and resolved to complete Building (RUSA funded) as soon as possible. Due to Covid situation, the constructor in charge of the Building was given extra time to complete the project.
3. Audited accounts of SLET held in the college on 19.02.2020 was sent to the appropriate authority in due time.
4. To guard against Covid- 19, Gushkara Mahavidyalaya was closed for an indefinite period, w.e.f., 16.03.2020. so biometric attendance also suspended for the time being.
5. Five national and international level were held during the period 08.03.2020 to 02.11.2020 including a seminar (webinar) on corona virus entitled “Health in Wealth Reevaluation in the Perspective of Covid-19” on 29.08.2020.

  
Principal  
Gushkara Mahavidyalaya  
**Gushkara Mahavidyalaya**



  
Coordinator  
Co-ordinator  
IQAC  
Gushkara Mahavidyalaya  
Gushkara, Purba Bardhaman

**INTERNAL QUALITY ASSURANCE CELL  
GUSHKARA MAHAVIDYALAYA**

P.O. Gushkara, Dist. Purba Bardhaman

**Date: 11.05.2021**

**Notice**

**IQAC Meeting (Virtual) of IQAC 2020-2021.**

A meeting of the IQAC 2020-2021 will be held on 18.05.2021 at 1.00 PM on Google platform (Google Meet) to consider the following agenda. Google meet link will be shared in due time.

*Swapan Kumar Pan*  
Principal  
Gushkara Mahavidyalaya  
Principal  
Gushkara Mahavidyalaya



*Tarak Nath Sarkar*  
Co-ordinator, IQAC  
Gushkara Mahavidyalaya  
IQAC  
Gushkara Mahavidyalaya  
Gushkara, Purba Bardhaman

**Agenda:**

1. RUSA 2.0 work including new building in the college
2. Development work of the college including review of ongoing projects
3. Review of Covid-19 situation and related matters
4. Misc.

**Members Present:**

1. Dr. Swapan Kumar Pan
2. Prof. Taraknatha Datta, Coordinator of IQAC
3. Dr. Sunanda Mondal,
4. Dr. Sabina Begum
5. Dr. Bhol Nath Sarkar
6. Prof. Ainul Haque,
7. Dr. Biswajit Mitra
8. Mr. Sumantra Chandra
9. Prof. Ranjan Paul
10. Prof Ankit Kumar Bhagat
11. Sri. Brojendranath Adhikari
12. Sri. Amitava Baksi,
13. Dr. Mrinalkanti Chattopadhyay (Alumni)
14. Student

## Resolutions of the IQAC meeting dated 18.05.2021

1. Due to the spread of corona virus in entire West Bengal as well as in whole of India, the Govt. of West Bengal declared closure of all schools, colleges and universities w.i.f. 16.03.2020 via press release No 85-SSE/20 dated 14.03.2020. The GOI also imposed Janata Bandh on 22.03.2020. Actually schools and colleges remained shut continuously as result of Covid – 19 in entire country even upto this date (the date of this meeting) and is likely to continue further. As a result of this grim situation construction of RUSA 2.0 New Building in the Mahavidyalaya could not be completed in time. The contractor in charge stopped working as his workers remained absent. Also no proper guidelines from appropriate authorities received in time. So, it is resolved that the contractor in charge will be asked to resume the pending work and complete the work as per schedule as far as practicable following proper Covid-19 protocol.
2. Resolved that the following development work of the college will be undertaken out of college fund:
  - a. Renovation of Guest House and College Quarters
  - b. Construction of Generator shed and allied Grill works
  - c. Truss construction on the roof of English and Sanskrit departments.
  - d. Re-erection of boundary wall (northern side of college)
  - e. Elevation of boundary wall on the front side of college building
  - f. Renovation of drainage system
  - g. Installation of Gas Plant (Chemistry Lab)
3. Covid -19 situation was discussed in detail. Resolved that a special committee under the chairmanship of Dr. Sunanda Mondal, Dept. of Botany will be constituted for maintain Covid safety norms in the Mahavidyalaya.
4. Not taken up.

*Swapan Kumar Pan*  
Principal  
Gushkara Mahavidyalaya  
**Gushkara Mahavidyalaya**



*Tarak Nath Sarkar*  
Coordinator  
Co-ordinator  
IQAC  
Gushkara Mahavidyalaya  
Gushkara, Purba Bardhaman



### Action taken report of the meeting dated 02.11.2020

1. All departments are taking regular online classes as per special routine circulated for the same. A new routine for 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> semester prepared and class started on and from 16.03.2020. 6<sup>th</sup> and 4<sup>th</sup> semester class started on 06.04.2021
2. The University of Burdwan conducted final examination on online and blended mode. Gushkara Mahavidyalaya being an affiliated college under BU conducted the same as per BU examination schedule as under:

6 <sup>th</sup> sem	Spl exam	07.11.20 - 07.01.21
3 <sup>rd</sup> sem		08.03.21 – 16.03.21
5 <sup>th</sup> sem		17.03.21 – 24.03.21
1 <sup>st</sup> sem		20.03.21 - 05.04.21

3. A webinar on the occasion of Swami Vivekananda's birthday was organized by the Bengali department on 12.01.21
4. To review the RUSA 2.0 work three meetings were held on 25.11.21, 09.01.21 and 20.03.21 during the period.

*Swapan Kumar Pan*  
Principal  
Gushkara Mahavidyalaya  
**Gushkara Mahavidyalaya**



*Tarak Nath Pan*  
Coordinator  
IQAC  
Gushkara Mahavidyalaya  
Gushkara, Purba Bardhaman

# INTERNAL QUALITY ASSURANCE CELL

## GUSHKARA MAHAVIDYALAYA



P.O. Guskara, Dist. PurbaBardhaman, West Bengal - 713128

Ph. 03452-255105, Website: [gushkaramahavidyalaya.ac.in](http://gushkaramahavidyalaya.ac.in)

E-mail: [guskaramahavidyalaya@gmail.com](mailto:guskaramahavidyalaya@gmail.com), [office@gushkaramahavidyalaya.ac.in](mailto:office@gushkaramahavidyalaya.ac.in)

Date: 20.07.2021

### Notice

A meeting of the IQAC of the college will be held on 29.07.2021 and the following agenda will be discussed.

Principal

Gushkara Mahavidyalaya

Gushkara Mahavidyalaya



Co-ordinator, IQAC

Gushkara Mahavidyalaya

Gushkara Mahavidyalaya

Gushkara, Purba Bardhaman

1. Commencement of new academic session 2021-2022
2. Selection of New Coordinator of IQAC
3. Preparation of academic calendar of the college
4. AQAR report preparation and submission
5. Central and Departmental Routine
6. Misc.

### Members Present:

1. Dr. Swapan Kumar Pan
2. Prof. TaraknathaDatta
3. Dr. Sabina Begum
4. Dr. BholaNath Sarkar
5. Dr. Madhumita Bhattacharya
6. Dr. BiswajitMitra
7. Mr. Sumantra Chandra
8. Prof. Ranjan Paul
9. Prof Ankit Kumar Bhagat
10. Dr. Papita Dutta
11. Dr. Sukhendu Roy
12. Sri. DipankarMondal
13. Sri. BrojendranathAdhikari
14. Sri. Udyachoudhuri
15. Dr. Mrinalkanti Chattopadhyay (Alumni)
16. Smt. Sayantani Banerjee (Student)

## Resolution of IQAC Meeting dated 29.07.2021

A meeting of the IQAC of the college has been held on 29.07.2021 under the Chairmanship of the Principal, Dr.Swapan Kumar Pan and the following agenda have been resolved.

### Resolutions:

1. Commencement of new academic session 2021-2022 as per the Govt. of West Bengal and the University of Burdwan.
2. It is resolved that Dr. Sabina Begum, Dept. of Philosophy will act as the new coordinator of IQAC following the UGC guidelines.
3. An academic calendar of the college for the academic session 2021-2022 will be prepared following the university academic calendar.
4. Yearly AQAR reports will be prepared for the session the 2016-17 and onwards.
5. The convener of the Routine sub-committee is requested to prepare a central routine and of the college for the session 2021-2022. Based on the central routine. departmental routines will be prepared.
6. It is resolved that all the departments will introduce the mentor mentee list from the current session (2021-22).
7. It is resolved that the above issues will be placed in the next GB meeting for further action.

## Action taken report of the meeting dated 18.05.2021

1. Pending RUSA 2.0 work resumed and completed with the exception of the Electrification work in the new building.
2. All the development work of the college noted in the meeting dated 18.05.2021 completed as per schedule except the following two:
  - a. Truss construction on the roof of the English and Sanskrit departments
  - b. Installation of gas plants (Chemistry lab).
3. A special committee was formed for ensuring Covid safety norms in the college.



Principal

Gushkara Mahavidyalaya

Principal

Gushkara Mahavidyalaya



Co-ordinator, IQAC

Gushkara Mahavidyalaya

IQAC

Gushkara Mahavidyalaya

Gushkara, Purba Bardhaman

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Ph. 03452-255105, Website: [gushkaramahavidyalaya.ac.in](http://gushkaramahavidyalaya.ac.in)

E-mail: [gushkaramahavidyalaya@gmail.com](mailto:gushkaramahavidyalaya@gmail.com), [office@gushkaramahavidyalaya.ac.in](mailto:office@gushkaramahavidyalaya.ac.in)

Date: ...10.12.2021.....

## Notice

A meeting of the IQAC of the college will be held on 17.12.2021 and the following agenda will be discussed.

Principal

Gushkara Mahavidyalaya  
Principal  
Gushkara Mahavidyalaya  
Agenda:



Co-ordinator, IQAC

Gushkara Mahavidyalaya  
Co-ordinator  
IQAC  
Gushkara Mahavidyalaya  
Gushkara, Purba Bardhaman

1. Departmental requirements
2. Green initiative by Green Audit Committee
3. Development work by NSS
4. Misc.

## Members Present:

1. Dr. Swapan Kumar Pan
2. Prof. TaraknathaDatta
3. Dr. Sabina Begum
4. Dr. BholaNath Sarkar
5. Dr. Madhumita Bhattacharya
6. Dr. BiswajitMitra
7. Mr. Sumantra Chandra
8. Prof. Ranjan Paul
9. Prof Ankit Kumar Bhagat
10. Dr. Papita Dutta
11. Dr. Sukhendu Roy
12. Sri. DipankarMondal
13. Sri. BrojendranathAdhikari
14. Sri. Udyachoudhuri
15. Dr. MrinalKanti Chattopadhyay (Alumni)
16. Smt. Sayantani Banerjee (Student)

## Resolution of IQAC Meeting dated 17.12.2021


A meeting of the IQAC of the college has been held on 17.12.2021 under the Chairmanship of the Principal, Dr. Swapan Kumar Pan and the following agenda have been resolved.

### Resolutions:

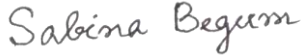
1. Individual Departments were asked to submit their requirements regarding academic infrastructure development.
2. Green audit committee will take the initiatives such as increasing of solar capacity from 10 kW to 15 kW, beautification of the pond area, commercialization of fishing and also gardening of college campus.
3. Development work by NSS is done by taking the initiatives such as cleaning campaign of the college and its adopted villages, dengue awareness programme and tree plantations in the college premises,
4. It is resolved that the above issues will be placed in the next GB meeting for further action.

### Action taken report of the meeting dated 29.07.2021

1. The classes for the academic session 2021-2022 commenced in the first week of October, 2021.
2. An academic calendar of the college for the academic session 2021-2022 is prepared and uploaded in the college website.
3. Mentor-mentee list has been prepared by the departments.
4. The data collection process for AQAR report is in progress.
5. A centralized routine is prepared and distributed to the departments.

  
Principal  
Gushkara Mahavidyalaya  
Principal  
Gushkara Mahavidyalaya



  
Co-ordinator, IQAC  
Gushkara Mahavidyalaya  
Co-ordinator  
IQAC  
Gushkara Mahavidyalaya  
Gushkara, Purba Bardhaman



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## GUSHKARA MAHAVIDYALAYA



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Date: ...13.04.2022.....

### Notice

A meeting of the IQAC of the college will be held on 22.04.2022 and the following agenda will be discussed.

Principal

Gushkara Mahavidyalaya

Principal

Gushkara Mahavidyalaya



Co-ordinator, IQAC

Gushkara Mahavidyalaya

Co-ordinator

I Q A C

Gushkara Mahavidyalaya

Gushkara, Purba Bardhaman

### Agenda:

1. Discussion of curricular aspects of ensuing academic session 2022-2023
2. Discussion of institutional development plan for the academic session 2022-2023
3. CAS of Dr. Sukhendu Roy, Mr. Ranjan Paul, and Mrs. Monimala Mondal
4. Update of service books

### Members Present:

1. Dr. Swapan Kumar Pan
2. Prof. Taraknatha Datta
3. Dr. Sabina Begum
4. Dr. Bholanath Sarkar
5. Dr. Madhumita Bhattacharya
6. Dr. Biswajit Mitra
7. Mr. Sumantra Chandra
8. Prof. Ranjan Paul
9. Prof Ankit Kumar Bhagat
10. Dr. Papita Dutta
11. Dr. Sukhendu Roy
12. Sri. Dipankar Mondal
13. Sri. Brojendranath Adhikari
14. Sri. Udaya Choudhuri
15. Dr. Mrinal Kanti Chattopadhyay (Alumni)
16. Smt. Sayantani Banerjee (Student)

## Resolution of IQAC Meeting dated 22.04.2022

A meeting of the IQAC of the college has been held on 22.04.2022 under the Chairmanship of the Principal, Dr. Swapan Kumar Pan and the following agenda have been resolved.

### Resolutions:

1. Introduction of add-on courses in the college for the benefit of students from the next session. Proposed topics of the add-on courses include computer fundamentals, Spoken English, environment and human health, photography, etc.
2. In the session 2022-2023, for institutional infrastructure developmental plan almirahs and class room benches will be purchased.
3. CAS of Dr. Sukhendu Roy of Zoology, Mr. Ranjan Paul of Botany, and Mrs. Monimala Mondal of Sanskrit is due and Dr. Sabina Begum is requested to check files of the incumbents as early as possible so that the screening committee meeting is held in time.
4. The service books of some of the full time teachers are prepared.
5. It is resolved that the above issues will be placed in the next GB meeting for further action.

### Action taken report of the meeting dated 17.12.2021

1. Various departments were given almirah, classroom benches etc.
2. Green Audit Committee has taken the following actions - Increased solar capacity from 10 kW to 15 kW; the pond area is beautified; fish farming started; and gardening is started in the college campus.
3. College NSS body organized programmes such as cleaning campaign of the college and its adopted villages, dengue awareness programme and tree plantations in the college premises.

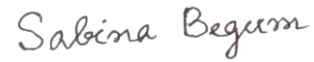


**Principal**

**Gushkara Mahavidyalaya**

**Principal**

**Gushkara Mahavidyalaya**



**Co-ordinator, IQAC**

**Gushkara Mahavidyalaya**

**Co-ordinator**

**IQAC**

**Gushkara Mahavidyalaya**

**Gushkara, Purba Bardhaman**

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Date: ...17.05.2022.....

## Notice

A meeting of the IQAC of the college will be held on 23.05.2022 and the following agenda will be discussed.

Principal

Gushkara Mahavidyalaya

Principal

Gushkara Mahavidyalaya



Co-ordinator, IQAC

Gushkara Mahavidyalaya

Co-ordinator

IQAC

Gushkara Mahavidyalaya

Gushkara, Purba Bardhaman

### Agendum:

1. Verification of CAS of Mrs. Dipanwita Roy, Dr. Piale Roy, Dr. Kohinoor Begum, Mr. MdHasanujjaman, and Dr. Surajit Routh

### Members Present:

1. Dr. Swapan Kumar Pan
2. Prof. Taraknatha Datta
3. Dr. Sabina Begum
4. Dr. Bholanath Sarkar
5. Dr. Madhumita Bhattacharya
6. Dr. Biswajit Mitra
7. Mr. Sumantra Chandra
8. Prof. Ranjan Paul
9. Prof Ankit Kumar Bhagat
10. Dr. Papita Dutta
11. Dr. Sukhendu Roy
12. Sri. Dipankar Mondal
13. Sri. Brojendranath Adhikari
14. Sri. Udyachoudhuri
15. Dr. Mrinal Kanti Chattopadhyay (Alumni)
16. Smt. Sayantani Banerjee (Student)

## Resolution of IQAC Meeting dated 23.05.2022

A meeting of the IQAC of the college has been held on **23.05.2022** under the Chairmanship of the Principal, Dr. Swapan Kumar Pan and the following agenda have been resolved.

### Resolution:

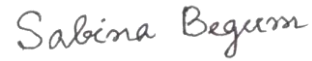
1. CAS verification of the teachers, Mrs. Dipanwita Roy, Dr. Piale Roy, Dr. Kohinoor Begum, Mr. Md Hasanujjaman, Dr. Surajit Routh is due and Dr. Sabina Begum, Coordinator, IQAC, be requested to check files of the incumbents as early as possible to do the needful as per existing govt. regulations.

### Action taken report of the meeting dated 22.04.2022

1. In the session 2022-2023, almirahs and class room benches were purchased and distributed among the departments.
2. CAS of Dr. Sukhendu Roy of Zoology, Mr. Ranjan Paul of Botany, and Mrs. Monimala Mondal of Sanskrit is processed and sent to the DPI, WB.
3. The service books of some the full time teachers are updated and signed by the Principal.



**Principal**  
Gushkara Mahavidyalaya  
Principal  
Gushkara Mahavidyalaya



**Co-ordinator, IQAC**  
Gushkara Mahavidyalaya  
Co-ordinator  
IQAC  
Gushkara Mahavidyalaya  
Gushkara, Purba Bardhaman



# GUSHKARA MAHAVIDYALAYA

P.O. Guskara, Dist. PurbaBardhaman, West Bengal - 713128

Ph. 03452-255105, Website: [gushkaramahavidyalaya.ac.in](http://gushkaramahavidyalaya.ac.in)

E-mail: [gushkaramahavidyalaya@gmail.com](mailto:gushkaramahavidyalaya@gmail.com), [office@gushkaramahavidyalaya.ac.in](mailto:office@gushkaramahavidyalaya.ac.in)

Date: ...08.07.2022...

## Notice

A meeting of the IQAC of the college will be held on 16.07.2022 and the following agenda will be discussed.

*Sabina Begum*

Teacher-in-Charge

Gushkara Mahavidyalaya

Teacher-in-charge  
Gushkara Mahavidyalaya

*M. Bhattacharya*

Co-ordinator, IQAC

Gushkara Mahavidyalaya  
Co-ordinator  
IQAC

Gushkara Mahavidyalaya  
Gushkara, Purba Bardhaman

### Agenda:

1. Selection of new coordinator of IQAC
2. NAAC related activities
3. NCC programmes
4. Best practices

### Members Present:

1. Dr. Sabina Begum
2. Prof. Taraknath Datta
3. Dr. Bhol Nath Sarkar
4. Dr. Madhumita Bhattacharya
5. Dr. Biswajit Mitra
6. Mr. Sumantra Chandra
7. Prof. Ranjan Paul
8. Prof Ankit Kumar Bhagat
9. Dr. Papita Dutta
10. Dr. Sukhendu Roy
11. Sri. Dipankar Mondal
12. Sri. Brojendranath Adhikari
13. Sri. Uday Choudhuri
14. Dr. Mrinal Kanti Chattopadhyay (Alumni)
15. Smt. Sayantani Banerjee (Student)



### Resolution of IQAC Meeting dated 16.07.2022

A meeting of the IQAC of the college has been held on 16.07.2022 under the Chairmanship of the TIC, Dr. Sabina Begum and the following agenda have been resolved.

#### Resolutions:

1. It is resolved that Dr. Madhumita Bhattacharya, Dept. of Physics will act as the new coordinator of IQAC following the UGC guidelines since the previous IQAC coordinator Dr. Sabina Begum is acting as the TIC of the college. It is further resolved that on arriving of the new Principal, Dr Sabina Begum will resume the previous post of IQAC coordinator.
2. In the meeting it is resolved that data collection for AQAR reports will be done as early as possible and submit to the NAAC portal.
3. NCC unit of the college will organize programmes for celebrating the 75th year of Indian independence.
4. It is resolved that the college will identify the most regular girl student user of the library and encourage her.

#### Action taken report of the meeting dated 23.05.2022

1. CAS verification of the teachers, Mrs. Dipanwita Roy, Dr. Piali Roy, Dr. Kohinoor Begum, Mr. MdHasanujjaman, and Dr. Surajit Rout is processed and sent to the DPI, WB.

*Sabina Begum*  
Teacher-in-Charge  
Gushkara Mahavidyalaya  
Teacher-in-charge  
Gushkara Mahavidyalaya

*M. Bhattacharya*  
Co-ordinator, IQAC  
Gushkara Mahavidyalaya  
IQAC  
Gushkara Mahavidyalaya  
Gushkara, Purba Bardhaman



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Date: .11.11.2022

## Notice

A meeting of the IQAC of the college will be held on 18.11.2022 and the following agenda will be discussed.

*Sabina Begum*

Teacher-in-Charge

Gushkara Mahavidyalaya

Teacher-in-charge

Gushkara Mahavidyalaya

*M. Bhattacharya*

Co-ordinator, IQAC

Gushkara Mahavidyalaya

Co-ordinator

I Q A C

Gushkara Mahavidyalaya

Gushkara, Purba Bardhaman

### Agenda:

1. Students related matter
2. Observation of Students' Week on the 1<sup>st</sup> week of January, 2023.
3. Selection of Criteria wise coordinators regarding AQAR, NAAC

### Members Present:

1. Dr. Sabina Begum
2. Prof. Taraknatha Datta
3. Dr. Bholanath Sarkar
4. Dr. Madhumita Bhattacharya
5. Dr. Biswajit Mitra
6. Mr. Sumantra Chandra
7. Prof. Ranjan Paul
8. Prof. Ankit Kumar Bhagat
9. Dr. Papita Dutta
10. Dr. Sukalyan Chanda
11. Dr. Sukhendu Roy
12. Sri. Dipankar Mondal
13. Sri. Brojendranath Adhikari
14. Sri. Udaya Choudhuri
15. Dr. Mrinal Kanti Chattopadhyay (Alumni)
16. Smt. Sayantani Banerjee (Student)

### **Resolution of IQAC Meeting dated 18.11.2022**

A meeting of the IQAC of the college has been held on 16.07.2022 under the Chairmanship of the TIC, Dr. Sabina Begum and the following agenda have been resolved.

#### **Resolutions:**

1. The meeting emphasized on the need for regular attendance in the class, issue of sufficient books to the students and improvement of hostel facilities in the college.
2. Discussions made regarding guidelines of observance of Students Week from 02.01.2023 to 07.01.2023.
3. In the meeting regarding NAAC, criteria wise coordinators for AQAR reports are selected and will work accordingly.

### **Action taken report of the meeting dated 16.07.2022**

1. Dr. Madhumita Bhattacharya, Dept. of Physics took charge as the new coordinator of IQAC following the UGC guidelines.
2. Data collection for AQAR reports is in progress for uploading in the NAAC portal.
3. NCC unit of the college celebrated the 75th year of Indian independence.

*Sabina Begum*

**Teacher-in-Charge**

**Gushkara Mahavidyalaya**

**Teacher-in-charge**

Gushkara Mahavidyalaya

*M. Bhattacharya*

**Co-ordinator, IQAC**

**Gushkara Mahavidyalaya**

**Co-ordinator**

**I Q A C**

Gushkara Mahavidyalaya

Gushkara, Purba Bardhaman



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Date: 17.01.2023

## Notice

A meeting of the IQAC of the college will be held on 24.01.2023 and the following agenda will be discussed.

*Sabina Begum*

Teacher-in-Charge

Gushkara Mahavidyalaya

Teacher-in-charge

Gushkara Mahavidyalaya

*M. Bhattacharya*

Co-ordinator, IQAC

Gushkara Mahavidyalaya

Co-ordinator

I Q A C

Gushkara Mahavidyalaya

Gushkara, Purba Bardhaman

### Agenda:

1. International seminar
2. Student feedback
3. Misc.

### Members Present:

1. Dr. Sabina Begum
2. Prof. Taraknatha Datta
3. Dr. Bholanath Sarkar
4. Dr. Madhumita Bhattacharya
5. Dr. Biswajit Mitra
6. Mr. Sumantra Chandra
7. Prof. Ranjan Paul
8. Prof. Ankit Kumar Bhagat
9. Dr. Papita Dutta
10. Dr. Sukalyan Chanda
11. Dr. Sukhendu Roy
12. Sri. Dipankar Mondal
13. Sri. Brojendranath Adhikari
14. Sri. Udaya Choudhuri
15. Dr. Mrinal Kanti Chattopadhyay (Alumni)
16. Smt. Sayantani Banerjee (Student)



### **Resolution of IQAC Meeting dated 24.01.2023**

A meeting of the IQAC of the college has been held on 24.01.2023 under the Chairmanship of the TIC, Dr. Sabina Begum and the following agenda have been resolved.

#### **Resolutions:**

1. In the meeting it is discussed and resolved that an international seminar in the college on the topic "Opportunities and Challenges in Biological and Sports Sciences" on 5<sup>th</sup> and 6<sup>th</sup> of March, 2023 will be organized and also different committees along with conveners are selected for executing the seminar.
2. Students' Feedback form will be prepared and uploaded in the college website and an analysis of the feedback will be done for the improvement in the teaching-learning process.

#### **Action taken report of the meeting dated 18.11.2022**

1. The students are motivated for regular attendance in the class; sufficient books issued; and hostel facilities improved.
2. Students Week from 02.01.2023 to 07.01.2023 observed through various programmes like, seminars, sports events, plantations, quiz and yoga competitions, and career counseling.
3. Criteria wise coordinators selected for AQAR reports preparation.

*Sabina Begum*  
**Teacher-in-Charge**  
**Gushkara Mahavidyalaya**  
**Teacher-in-charge**  
Gushkara Mahavidyalaya

*M. Bhattacharya*  
**Co-ordinator, IQAC**  
**Gushkara Mahavidyalaya**  
**Co-ordinator**  
**I Q A C**  
Gushkara Mahavidyalaya  
Gushkara, Purba Bardhaman





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Date: 11.03.2023

## Notice

A meeting of the IQAC of the college will be held on 18.03.2023 and the following agenda will be discussed.

*Sabina Begum*  
Teacher-in-Charge  
Gushkara Mahavidyalaya  
Teacher-in-charge  
Gushkara Mahavidyalaya

*M. Bhattacharya*  
Co-ordinator, IQAC  
Gushkara Mahavidyalaya  
Co-ordinator  
I Q A C  
Gushkara Mahavidyalaya  
Gushkara, Purba Bardhaman

### Agenda:

1. CAS of Dr. Papita Dutta, Mr. Saroj Kumar Sarkar and Mr. Samiran Ray
2. Misc.

### Members Present:

1. Dr. Sabina Begum
2. Dr. BholaNath Sarkar
3. Dr. Madhumita Bhattacharya
4. Dr. BiswajitMitra
5. Mr. Sumantra Chandra
6. Prof. Ranjan Paul
7. Prof Ankit Kumar Bhagat
8. Dr. Papita Dutta
9. Dr. SukalyanChanda
10. Dr. Sukhendu Roy
11. Sri. DipankarMondal
12. Sri. BrojendranathAdhikari
13. Sri. Udyachoudhuri
14. Dr. MrinalKanti Chattopadhyay (Alumni)
15. Smt. Sayantani Banerjee (Student)

**Resolution of IQAC Meeting dated 18.03.2023**

A meeting of the IQAC of the college has been held on 16.07.2022 under the Chairmanship of the TIC, Dr. Sabina Begum and the following agenda have been resolved.

**Resolutions:**

1. CAS verification of the teachers, Dr. Papita Dutta, Mr. Saroj Kumar Sarkar and Mr. Samiran Ray is due and Dr. Madhumita Bhattacharya, Coordinator, IQAC, be requested to check files of the incumbents as early as possible to do the needful as per existing govt. regulations.

**Action taken report of the meeting dated 24.01.2023**

1. An international seminar on the topic "Opportunities and Challenges in Biological and Sports Sciences" on 5<sup>th</sup> and 6<sup>th</sup> of March, 2023 has been organized and report is being prepared.
2. Students' Feedback form is prepared and uploaded in the college website and an analysis of the feedback is being done.

*Sabina Begum*  
**Teacher-in-Charge**  
**Gushkara Mahavidyalaya**  
*Teacher-in-charge*  
*Gushkara Mahavidyalaya*

*M. Bhattacharya*  
**Co-ordinator, IQAC**  
**Gushkara Mahavidyalaya**  
**Co-ordinator**  
**I Q A C**  
**Gushkara Mahavidyalaya**  
**Gushkara, Purba Bardhaman**



# GUSHKARA MAHAVIDYALAYA

## INTERNAL QUALITY ASSURANCE CELL.

Estd.: 12.12.2007

P.O.: Gushkara, Dist.: Burdwan, Pin - 713128 (W.B.)



23.06.2023

Date .....

### NOTICE

The meeting of the IQAC will be held on **28.06.2023 at 11:30 a.m.** in the Principal's Chamber to discuss the G.O. No. ED-111/2023 dt. 21.06.2023 and Notification by NAAC dt. 23.05.2023.

All internal GB Members, IQAC Members, TCS, ATCS & Conveners of different Criterion are kindly requested to attend the meeting.

  
Principal  
Gushkara Mahavidyalaya  
Principal  
Gushkara Mahavidyalaya

  
Co-ordinator  
23.06.2023  
IQAC, Gushkara Mahavidyalaya  
Co-ordinator  
IQAC  
Gushkara Mahavidyalaya  
Gushkara, Purba Bardhaman

#### Agenda:

1. To finalize SOP related matters.
2. To register Alumni Association
3. To discuss about ISO Certificate.
4. Misc.

#### Members:

1. Dr. Kanika Saha
2. Dr. Bhola Nath Sarkar *Bhola 26.6.23*
3. Sumantra Chanda
4. Uday Kumar Chaudhuri *Uday 26.6.23*
5. Dr. Sunanda Mondal *Sunanda 26.6.23*
6. Dr. Maitrayi Roy Sar *Maitrayi 26.6.23*
7. Dr. Madhumita Bhattacharya *MB 26.6.23*
8. Dr. Biswajit Mitra *Biswajit 26.6.23*
9. Prof. Ranjan Kumar Paul *Ranjan 26.6.23*
10. Dr. Manisha Mondal *Manisha 26.6.23*
11. Dr. Papita Dutta *Papita*
12. Dr. Tamali Neogi *Tamali 26.6.23*
13. Prof. Ankit Kumar Bhagat *Ankit 26.6.23*
14. Dr. Sukalyan Chanda *Sukalyan 26.6.23*
15. Dr. Siddhartha Sadhu *S. Sadhu 26/6/2023*
16. Dr. Sukhendu Roy *Sukhendu*
17. Prof. Samiran Ray *Samiran*
18. Dr. Tanusri Senapati *Tanusri 26.06.23*
19. Dr. Monoj Das *Monoj Das 26.06.23*
20. Abdul Hannan Khan *AHKK - 26.06.23*
21. Sri Dipankar Mondal *Dipankar*
22. Sri Brojendra Nath Adhikari *Brojendra*
23. Sri Subrata Majhi *Subrata 26.6.23*
24. Sri Pratap Kumar Dutta *Pratap*
25. Sri Hemanta Mukhopadhyay *Hemanta*



### Resolution of IQAC Meeting dated 28.06.2023

A meeting of the IQAC of the college has been held on 28.06.2023 under the Chairmanship of the Principal, Dr. Sudip Chatterjee and the following agenda have been resolved.

#### Resolutions:

1. IQAC placed a proposal to organize seminars on the third cycle preparation of NAAC. The following issues discussed:
  - a. SOP- 2021 with new benchmark system
  - b. Preparation of Academic Audit and Green Audit
2. Registration process started for the Students Alumni Association of Gushkara Mahavidyalaya
3. It is resolved to prepare data for the certificate of ISO.
4. It is decided to prepare and complete data collection of AQAR within 30<sup>th</sup> July 2023.
5. It is resolved to form an Academic Audit Committee having the following members –
  - i. Prof Sujit Kumar Chowdhury, Registrar, & IC (Addl Charge,) BU.
  - ii. Prof. Sripati Mukhopadhyaya, President, GB, Gushkara Mahavidyalaya.
  - iii. Dr. Sudip Chatterjee, Principal, Gushkara Mahavidyalaya.
  - iv. Dr. Sabina Begum, IQAC, GM.
  - v. Dr. Sukalyan Chanda, TCS, GM.
  - vi. Academic Sub-Committee Conveners
6. The criteria based coordinators for AQAR report has been reconstructed.

#### Action taken report of the meeting dated 18.03.2023

1. CAS of the teachers, Dr. Papita Dutta, Mr. Saroj Kumar Sarkar and Mr. Samiran Ray is processed and sent to the DPI, WB.

  
Principal  
Gushkara Mahavidyalaya  
Principal  
Gushkara Mahavidyalaya

  
Co-ordinator, IQAC  
Gushkara Mahavidyalaya  
Co-ordinator  
IQAC  
Gushkara Mahavidyalaya  
Gushkara, Purba Bardhaman